



International Tobacco Machinery Poland Sp. z o.o.  
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## Information clause – Visitors.

In connection with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as General Data Protection Regulation, GDPR) in force from 25 May 2018, pursuant to Article 13(1) and (2) of the GDPR, we inform you that the Controller of your personal data is International Tobacco Machinery Poland Sp. z o.o. with the registered seat in Radom, Andrzeja Stanikowskiego 2. Furthermore, we inform you that a Data Protection Officer has been appointed at International Tobacco Machinery Poland Sp. z o.o., who can be contacted via e-mail: [IOD.PL@itm.tembo.eu](mailto:IOD.PL@itm.tembo.eu)

Your personal data, i.e. your name, surname, the name of the company where you are employed, the registration number of your car if you enter the Company's premises, your image (CCTV recording) will be processed for the purpose of keeping the register of persons visiting the Company and acquainted with "General Safety Rules", keeping the register of vehicles entering the Company's premises and ensuring the safety of persons and property on the Company's premises pursuant to Article 6(1)(f), the above being the legitimate interests pursued by the Controller.

Providing the above personal data is voluntary and necessary to enter the Company's premises. Refusal to provide such data makes it impossible to enter the Company's premises.

The recipients of your data are entities processing personal data for the benefit of the Controller.

Your personal data will be kept for the period of 3 years, which is necessary to protect the interests of the Controller.

You have the right to access, rectify, erase or restrict the processing of your personal data. You have the right to object to the further processing of the data.

You have the right to lodge a complaint with the Polish President of the Office for the Protection of Personal Data (PUODO) if you consider that the processing of your personal data violates the provisions of the General Data Protection Regulation of 27 April 2016.